

**Strongsville Academy**  
*(An Ohio Not-for-Profit Corporation)*  
**BOARD MEETING**

**MINUTES**

Strongsville Academy (the “School”) held a Regular Board Meeting (the “meeting”) on August 24, 2022 at 16000 Foltz Industrial Parkway, Strongsville, 44136.

**Board Members in Attendance**

Elizabeth Haavisto  
Danielle Munk, Board Secretary  
Ed Oliveros, Board Treasurer  
Jonathan Petrea, Chairman

**Board Members not in Attendance**

Greg Margevicius, Vice Chairman, via Zoom  
Darvio Morrow

**Guests in Attendance:**

Anne Trakas, Sr. Board Services Manager, Callender Law Group  
Mike Garcar, Associate, Callender Law Group  
Lesley Gillen, Massa Financial Solutions, via Zoom  
Wendy Copen, RVP, ACCEL Schools  
Delores Junior, Sponsor Representative, Charter School Specialists  
Ms. Guliano, Teacher Strongsville Academy  
Mrs. Pagano, Teacher, Strongsville Academy  
Heather Burrington, Executive Director,  
Angela Rupp, Office Manager  
Gregory Wheeler, guest

**1. Sign-in / A Call to order**

Chairman Petrea called the meeting to order at 6:30 p.m.

**2. Roll Call of Members Present**

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

**3. Public Hearing, Peanut & Food Allergy Policy**

*Opportunity for Public Comment*

Pursuant to ORC §3313.719 and Ohio Department of Education Requirements, the Board held a Public Hearing for public comment on the Peanut & Food Allergy Policy. This policy requires staff to be trained and emergency protocols be put in place.

No public comment offered; the hearing was closed.

#### **4. Reports and Updates**

##### **a. Head of School/School/Operator Report (ACCEL Schools)**

Superintendent Copen gave the School/Operator Report. Enrollment was discussed. There are 32 students currently, 27 in kindergarten and 2 in first (1<sup>st</sup>) grade. The goal is to have twenty-five (25) students enrolled per class. Member Munk inquired if enrollment will ever be cut off and Superintendent Copen said 'No'.

Maintenance was discussed. All classrooms are set up, the walls are freshly painted, and the monitors and keypads are working for access to the building. The building cannot be entered without a code and signage will be coming shortly.

Outreach was discussed. Superintendent Copen remarked that Open House was a success and the first day of school went well.

##### *Personnel Report*

Two (2) new teachers, Miss Giuliano (kindergarten) and Mrs. Pagano (kindergarten/first grade) were hired. Mrs. Angela Rupp was hired as Office Manager. Mrs. Heather Burrington was introduced to the Board; she serves as Executive Director to the adjoining day care facility. Mrs. Burrington will be administrator should the staff need assistance when Superintendent Copen is not on site.

##### **b. Sponsor Report (Charter School Specialists)**

###### **i. At-a-Glance Report, August 2022**

###### **ii. Sponsor Connection, August 2022**

###### **iii. Discussion, On Boarding Presentation**

Ms. Junior reviewed the On Boarding Presentation with the Board. The presentation included information on the Sponsor's Oversight, Monitoring, and Technical Assistance available to the School. Ms. Junior also reviewed each department in the company and their functions. The Compliance Department will complete a variety of reviews throughout the year, including those for compliance, college and career readiness, and special education.

###### **iv. Sponsor Representative Report**

###### **v. Fiscal Review Memo, July 2022**

Ms. Junior brought a packet and discussed the articles. The School can begin training substitutes and can now employ substitutes for this year and next year with enhanced flexibility.

**c. Treasurer Report (Massa Financial Solutions, LLC)**

**i. July 2022 Financial Statements**

Ms. Gillen gave the Treasurer Report. The School has a cash balance of about \$34,847.99. She provided an overview of the financial reports and reviewed what the Board can expect in reports going forward. The School does not have a credit card but instead has a PEX card, which is a pre-funded debit card for petty cash.

Ms. Gillen noted that the State requires the budget and five-year forecast be presented to the Board twice per year, normally in October and May. The budget and five-year forecast will be on the September agenda for Board consideration.

**d. Legal Update (Callender Law Group)**

*Review of Resolutions on the Agenda*

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

**e. Approval of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update**

The Approval of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Oliveros to approve the Reports and Updates without amendment, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius			Not Present
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**5. Old Business**

None.

**6. New Business**

**a. Discussion, Adoption/Approval of Minutes, July 27, 2022 Board Meeting**

The Minutes from the July 27, 2022 Board Meeting were brought forward for consideration by the Board. Upon Motion duly made by Member Munk to adopt the Minutes from the July 27, 2022 Board Meeting without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius			Not Present
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**b. Resolution, Adoption/Approval of Peanut and Food Allergy Policy**

The Peanut and Food Allergy Policy for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Munk to adopt the Peanut and Food Allergy Policy for the 2022/2023 Academic Year without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius			Not Present
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**c. Resolution, Adoption/Approval of Homeless Children & Youth Policy Annual Review, 2022/2023 Academic Year**

The Homeless Children & Youth Policy Annual Review for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Munk to adopt the Homeless Children & Youth Policy Annual Review for the 2022/2023 Academic Year without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius			Not Present
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**d. Resolution, Adoption/Approval of New School Leader**

The New School Leader was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Munk to adopt the New School Leader without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius			Not Present
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**7. Open Discussion/Public Comment**

None

**8. Date/Time/Location of the Next Regular Board Meeting:**

***Wednesday, September 28, 2022 at 6:30 p.m. at Westlake Academy  
26830 Detroit Road, Westlake, 44145.***

**9. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Haavisto to adjourn the August 24, 2022, Board Meeting of Strongsville Academy, seconded by Member Oliveros, the Motion to adjourn was approved by unanimous affirmative vote of members present. The meeting was adjourned at 6:54 p.m.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius			Not Present
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**APPROVAL AND ADOPTION OF MINUTES**

Motion to approve and adopt minutes of the August 24, 2022, Regular Board Meeting of Westlake Academy, with without amendment(s)

Made by MEMBER OLIVEROS, Seconded by MEMBER MORROW.

<b>Board Member Name/Initials</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, not present, etc.)</b>
Elizabeth Haavisto <i>eah</i>	/		
Greg Margevicius <i>GM</i>	/		
Darvio Morrow <i>DM</i>	/		
Danielle Munk <i>DM</i>	/		
Ed Oliveros <i>EO</i>	/		
Jonathan Petrea, Chairman			<i>not present</i>

Executed and adopted by a vote of the Board on this 28th day of SEPTEMBER, 2022.

*Greg Margevicius*

\_\_\_\_\_  
Greg Margevicius, Vice Chairman  
Westlake Academy