

**Strongsville Academy**  
*(An Ohio Not-for-Profit Corporation)*  
**BOARD MEETING**

**MINUTES**

Strongsville Academy (the “School”) held a Regular Board Meeting (the “meeting”) on September 28, 2022 at Westlake Academy, 26830 Detroit Road, Westlake 44145.

**Board Members in Attendance:**

Elizabeth Haavisto, arrived 6:37 p.m.  
Darvio Morrow, arrived 6:34 p.m.  
Danielle Munk, Board Secretary  
Ed Oliveros, Board Treasurer  
Greg Margevicius, Vice Chairman

**Board Member not in Attendance:**

Jonathan Petrea, Chairman

**Guests in Attendance:**

Anne Trakas, Sr. Board Services Manager, Callender Law Group  
Lesley Gillen, Massa Financial Solutions, via Zoom  
Wendy Copen, Regional Vice President, ACCEL Schools  
Jenn Heymann, Sponsor Representative, Charter School Specialists

**1. Sign-in / A Call to order**

Chairman Petrea not in attendance, Vice Chair Margevicius is the Chair of the meeting, and he called the meeting to order at 6:31 p.m.

**2. Roll Call of Members Present**

Chairman Margevicius requested a roll call of Board members. The Chairman noted a quorum was not yet present, so the Board will hear only reports and take no action until a quorum is achieved. Member Morrow arrived at 6:34 p.m. and quorum was achieved.

**3. Reports and Updates**

**a. Head of School/School/Operator Report (ACCEL Schools)**

Ms. Copen gave the Head of School Report. Achievement was discussed. Students completed iReady diagnostics September 6 – September 9. The makeup testing dates will be September 12 – September 15. All state required Kindergarten Readiness Assessments were completed.

Chairman Margevicius inquired about the KRA and iReady assessments. Ms. Copen explained that iReady diagnostics adjust to the student and provide an individualized pathway. Reading and math are covered through iReady. Other operators may use a program called NWEA, but ACCEL uses iReady. These assessments are done every week and students are expected to have 10-12 minutes per day for reading and math. This allows the staff to know where the students are in the assessments. The KRA is a state-mandated test.

Outreach was discussed. There have been no issues with parents and the staff have been very nurturing to the students. Teachers are connecting with families on Class Dojo. Pictures can be uploaded so the parents can see, but it is a closed group so strangers cannot see pictures of the students. The September Dates to Remember was sent to parents at the end of August.

Enrollment was discussed. There are 26 students enrolled currently. The School will continue enrolling students and providing tours to prospective students. The School already has a wait list for next year with seven (7) students. Because the School offers free kindergarten, they are trying to catch new students early. There are four (4) students from an area church that are enrolled and Ms. Copen expects that more children from the church may enroll. One (1) student is in first-grade and all other students are in kindergarten.

Member Haavisto asked how the School handles one (1) student in a class. Ms. Copen noted that there are no “single child” classes, the first-grade student is in with the other kindergarten class and helps the other kindergarten students.

Special Education was discussed. There are no concerns for students with special education needs right now. There are no IEPs in the kindergarten students, but the School would proceed through the Response to Intervention (RTI) protocol if they see concerning behavior. The School uses the services of Total Education Solutions (TES) for screening. One student in the school is hard of hearing, but TES does not provide hearing services, so the School has used an outside service for that student.

Member Munk asked when parents are updated on Special Education services their child may receive. Ms. Copen explained that parents are informed at the beginning of the process.

#### *Personnel Report*

Mrs. Angela Rupp, former Office Manager, has resigned. Ms. Ashley Papp has been hired as the new Office Manager.

#### **b. Management Company Report (Ms. Copen)**

Ms. Copen provided the Management Company Report. There are no current flags or disputes to report. All files are up-to-date.

#### **c. Sponsor Report (Charter School Specialists)**

- i. At-a-Glance Report, September 2022**
- ii. Sponsor Connection, September 2022**
- iii. Fiscal Review Memo, August 2022**

Ms. Heymann provided the Sponsor Report. The At-a-Glance report does not have much information. School visits will be put into the reports as the year progresses. The Sponsor Connection newsletter provides updates and each month there is an update on Federal Programs. Ms. Heymann said the School can still apply for the safety grant, but time is limited.

**d. Treasurer Report (Massa Financial Solutions, LLC)**

**i. August 2022 Financial Statements**

**ii. Discussion, Budget 2022/2023 and Five-Year Forecast**

Ms. Gillen gave the Treasurer Report. She noted that funding is tied to enrollment and the School will begin to receive state funding in October. The School has a cash balance of around \$46,000. Beginning in October and moving forward, the Board will be able to see budget data. Ms. Gillen explained that a PEX Card is a pre-funded card that is used as a debit card so the School has some petty cash availability. Ms. Gillen also noted there will be a statement settlement regarding aged payables once the October payment comes through.

The documents covering the Budget for the 2022/2023 Academic Year and the Five-Year Forecast were brought forward for consideration by the Board. The projection for FY27 is for an FTE of 74; due to space limitations, the FTE projection remains at 74.

Member Haavisto asked if there is a year projection for when the School will be out of debt. Ms. Gillen explained that not at this time because it all depends on enrollment and that it is not unusual for a new school to be in debt, especially a school like Strongsville with a capacity limitation. The debt is backed by ACCEL and there is no due date for notes.

**e. Legal Update (Callender Law Group)**

*September Legal Update*

Mrs. Trakas gave the Legal Update. The New Business items were reviewed.

**f. Approval of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update**

The Approval of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Oliveros to approve the Reports and Updates without amendment, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**4. Old Business**

None.

**5. New Business**

**a. Discussion, Adoption/Approval of Minutes from the August 24, 2022 Board Meeting**

The Minutes from the August 24, 2022 Board Meeting were brought forward for consideration by the Board. Upon Motion duly made by Member Haavisto to adopt the Minutes from the August 24, 2022 Board Meeting without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**b. Resolution, Adoption/Approval, Child Abuse Reporting Policy**

The Child Abuse Reporting Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Haavisto to adopt the Child Abuse Reporting Policy without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**c. Resolution, Adoption/Approval of Health & Safety Policies Review, 2022/2023 Academic Year**

The Health & Safety Policies Review for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update.

Member Oliveros asked about measures the School takes to ensure the safety of students and staff. Ms. Copen explained the various security measures that the School currently has in place.

Member Oliveros noted that the General Assembly recently passed a law allowing teachers to be armed or to have a dedicated police force presence. Member Morrow stated this might be something the School should look into.

Member Haavisto asked Ms. Copen to ask the teachers if they would be interested in self-defense training or other forms of safety training.

Ms. Trakas noted that Legal would be advised of the discussion, and that Legal could provide input to the Board.

Upon Motion duly made by Member Haavisto to adopt the Health & Safety Policies Review for the 2022/2023 Academic Year without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**d. Resolution, Adoption/Approval of Budget, 2022/2023 Academic Year**

The Budget for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Haavisto to adopt the Budget for the 2022/2023 Academic Year without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**e. Resolution, Adoption/Approval of Five-Year Forecast**

The Five-Year Forecast was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Haavisto to adopt the Five-Year Forecast without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**6. Open Discussion/Public Comment**

None.

**7. Date/Time/Location of the Next Regular Board Meeting:**

*Wednesday, October 26, 2022 at 6:30 p.m.* at Strongsville Academy  
16000 Foltz Industrial Parkway, Strongsville, 44136.

**8. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Haavisto to adjourn the September 28, 2022, Board Meeting of Strongsville Academy, seconded by Member Oliveros, the Motion to adjourn was approved by unanimous affirmative vote of members present. The meeting was adjourned at 7:24 p.m.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Ed Oliveros	X		
Greg Margevicius	X		
Darvio Morrow	X		
Danielle Munk	X		
Jonathan Petrea, Chairman			Not present

**APPROVAL AND ADOPTION OF MINUTES**

Motion to approve and adopt minutes of the September 28, 2022, Regular Board Meeting  
of Strongsville Academy, with without amendment(s)

Made by MEMBER MARGEVICIUS Seconded by MEMBER OLIVEROS

<b>Board Member Name/Initials</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, not present, etc.)</b>
Elizabeth Haavisto	<u>EAH</u>		
Greg Margevicius	<u>GM</u>		
Darvio Morrow			<u>not present</u>
Danielle Munk	<u>DM</u>		
Ed Oliveros	<u>EO</u>		
Jonathan Petrea, Chairman	<u>JP</u>		

Executed and adopted by a vote of the Board on this 21st day of OCTOBER, 2022.



*Jonathan Petrea, Chairman  
Strongsville Academy*