

**Strongsville Academy**  
*(An Ohio Not-for-Profit Corporation)*  
**BOARD MEETING**

**MINUTES**

Strongsville Academy (the “School”) held a Regular Board Meeting (the “meeting”) on October 26, 2022 at Strongsville Academy, 16000 Foltz Industrial Parkway, Strongsville 44136.

**Board Members in Attendance:**

Elizabeth Haavisto, arrived 6:35 p.m.  
Greg Margevicius, Vice Chairman  
Danielle Munk, Board Secretary  
Ed Oliveros, Board Treasurer  
Jonathan Petrea, Chairman

**Board Member not in Attendance:**

Darvio Morrow

**Guests in Attendance:**

Anne Trakas, Callender Law Group  
Mike Garcar, Callender Law Group, via Zoom  
Lesley Gillen, Massa Financial Solutions, via Zoom  
Wendy Copen, ACCEL Schools  
Jennifer Heymann, Sponsor Representative, Charter School Specialists

**1. Sign-in / A Call to order**

Chairman Petrea called the meeting to order at 6:32 p.m.

**2. Roll Call of Members Present**

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

**3. Acceptance of Agenda**

*Discussion, Adoption/Approval of Agenda, October 26, 2022 Board Meeting*

The Minutes for the October 26, 2022 Board Meeting were brought forward for consideration by the Board. Upon Motion duly made by Member Oliveros to adopt the Minutes for the October 26, 2022 Board Meeting without amendment, seconded by Member Margevicius, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**4. Public Hearings**

**a. Standardized Test Preparation Time Limit/Waiver Application**

**b. IDEA Part B Funds**

*Opportunity for Public Comment*

None.

**5. Reports and Updates**

**a. Head of School/School/Management Company Report (ACCEL Schools)**

Ms. Copen gave the Head of School Report.

Achievement was discussed. All students have completed their iReady diagnostics and KRAs. There is one (1) student being evaluated for an IEP.

Outreach was discussed. Parent-teacher conferences were held on October 10<sup>th</sup>.

Enrollment was discussed. There are currently 27 students enrolled, one (1) new student started yesterday. The School will continue to enroll students and offer tours of the facility. There is currently a waitlist for the School for next academic year.

Activities were discussed. Boo at the School is underway.

*Residency Verification Report*

There are no flags or disputes to report.

**b. Sponsor Report (Charter School Specialists)**

- i. At-a-Glance Report, October 2022
- ii. Sponsor Connection, October 2022
- iii. Discussion, Corrective Action Plan
- iv. Fiscal Review Memo, September 2022

Ms. Heymann provided the Sponsor Report. The School visits have been scheduled. Reports will be provided to the Board after the meeting. There will be a Public Records and Open Meeting training held. The Threat Assessment Model has been released and the School can begin to complete it.

Angie Mann wanted to remind the Board that the School received a Corrective Action Plan request. This is due back to her by December 7<sup>th</sup>.

The School has a capacity of 75, but the Charter contract notes enrollment goal of 100 students. Ms. Heymann noted it was not uncommon for a new school to have a Corrective Action Plan (CAP) in the first year of operation. Sarah O’Bryan will provide support for Ms. Copen.

**c. Treasurer Report (Massa Financial Solutions, LLC)**

*i. September 2022 Financial Statements*

Ms. Gillen gave the Treasurer Report. She noted that the next report will have the Foundation Settlement Statement. The School was paid for 27 FTEs and an enrollment of about 27. The School has a cash balance of just over \$31,000.

**d. Legal Update (Callender Law Group)**

*i. October Legal Update*

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

The School will create a plan to increase enrollment. Dave Cash from Charter School Specialists understands the limitation of the space.

There will be an Executive Session held to discuss security matters.

Member Margevicius inquired about Board training. Mr. Garcar explained training will be held on December 7<sup>th</sup> at 6:00 p.m. via Zoom and that this training is an annual requirement.

**e. Approval of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update**

The Approval of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Margevicius to approve the Reports and Updates without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**6. Executive Session: Security Matters**

The topic of Security Matters was brought forward for consideration by the Board. Upon Motion duly made by Member Margevicius to enter Executive Session to discuss Security Matters, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote of members present. The Board entered Executive Session at 6:48 p.m.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

Invited to join Executive Session by the Board: Mike Garcar, Anne Trakas, Jennifer Heymann, Lesley Gillen, and Wendy Copen.

The Board exited Executive Session and returned to Regular Session at 7:15 p.m.

**7. Committee Reports**

*Discussion, Committee Formation*

- i. Audit & Finance Committee
- ii. Executive Committee

Chairman Petrea would like the Board to consider what Committees they would like to be on. The Chairman would like to discuss Committees at length in the next meeting.

**8. Old Business**

None.

**9. New Business**

- a. *Discussion, Adoption/Approval of Minutes from the September 28, 2022 Board Meeting*

The Minutes from the September 28, 2022 Board Meeting were brought forward for consideration by the Board. Upon Motion duly made by Member Margevicius to adopt the Minutes from the September 28, 2022 Board Meeting without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**b. Resolution, Adoption/Approval, Standardized Test Preparation/Time Limit Waiver Application, 2022/2023 Academic Year**

The Standardized Test Preparation/Time Limit Waiver Application for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Margevicius to adopt the Standardized Test Preparation/Time Limit Waiver Application for the 2022/2023 Academic Year without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**c. Resolution, Adoption/Approval of Corrective Action Plan**

The Corrective Action Plan was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Margevicius to adopt the Corrective Action Plan without amendment, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**10. Open Discussion/Public Comment**

None

**11. Date/Time/Location of the Next Regular Board Meeting:**

*Wednesday, November 30, 2022 at 6:30 p.m. at Westlake Academy,  
26830 Detroit Road, Westlake, 44145.*

**12. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Haavisto to adjourn the September 28, 2022, Board Meeting of Strongsville Academy, seconded by Member Margevicius, the Motion to adjourn was approved by unanimous affirmative vote of members present. The meeting was adjourned at 7:20 p.m.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea, Chairman	X		

**APPROVAL AND ADOPTION OF MINUTES**

Motion to approve and adopt minutes of the October 26, 2022, Regular Board Meeting

of Strongsville Academy, with without amendment(s)

Made by MEMBER HAAVISTO, Seconded by MEMBER MARGEVICIUS

<b>Board Member Name/Initials</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, not present, etc.)</b>
Elizabeth Haavisto	Yes		
Greg Margevicius	GM		
Darvio Morrow			not present
Danielle Munk	✓		DM
Ed Oliveros			not present
Jonathan Petrea, Chairman	JP		JP

Executed and adopted by a vote of the Board on this 14th day of DECEMBER, 2022.

  
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 Jonathan Petrea, Chairman  
 Strongsville Academy