

Strongsville Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Strongsville Academy (the “School”) held a Regular Board Meeting (the “meeting”) on December 14, 2022 at Westlake Academy, 26830 Detroit Road, Westlake, 44145.

Board Members in Attendance

Elizabeth Haavisto
Greg Margevicius, Vice Chairman
Danielle Munk, Board Secretary
Jonathan Petrea, Chairman

Board Members not in Attendance

Darvio Morrow
Ed Oliveros, Board Treasurer

Guests in Attendance:

Wendy Copen, Regional Vice President, ACCEL Schools
Daniel Willenborg, Sponsor Representative, Charter School Specialists
David Genet, Massa Financial Solutions, via Zoom
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Chairman Petrea called the meeting to order at 6:30 p.m.

2. Roll Call of Members Present

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

3. Acceptance of Agenda

Discussion, Acceptance of Agenda, December 14, 2022 Board Meeting

The Agenda for the December 14, 2022 Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Margevicius to adopt the Agenda for the December 14, 2022 Board Meeting without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

4. Reports and Updates

a. Head of School/School/Management Company Report (Ms. Copen/ACCEL Schools)

- i. School Report**
- ii. Discussion/Update Corrective Action Plan**
- iii. Residency Verification Update**

Ms. Copen gave the Head of School Report.

Achievement was discussed. The students have started mid-year diagnostics in reading and math. Ms. Copen discussed the “Winter Slide” after students come back from winter break. The School is testing students now to measure progress before the “slide” occurs.

Events were discussed. The School held class Halloween parties. The School held Thanksgiving Dinner and a Christmas sing-along, which were both successful events. Over 100 parents and grandparents attend the Christmas singalong, with only 27 students. The School will also hold a Cookies with Santa at Parma Academy where kids will be able to decorate cookies and a Christmas shop where students can buy gifts for their families. Volunteers from the church will be available to help wraps gifts. On Fridays, the School is conducting Blessings in a Backpack. The School will also hold an event where students can dress like a Who from Whoville and watch The Grinch or the Polar Express.

Training was discussed. The School held a staff training on Social/Emotion Learning. Each teacher was tasked with applying one thing they learned from the session to their classroom. This training will continue throughout the year.

Outreach was discussed. Sunday night calls to families continue.

Enrollment was discussed. As of November 2, the School had 27 students enrolled. One (1) student has special education needs. The School is working with the ESC to get a hearing impaired teacher to work with the student once a week. The student’s IEP is being revised to provide this service.

The Corrective Action Plan was discussed. The School is still working on it.

Students return to class on January 4th and staff returns on January 3rd.

Residency Verification Report

There are no flags or disputes to report.

b. Sponsor Report (Charter School Specialists)

- i. At-a-Glance Report, November 2022*
- ii. Sponsor Connection, November 2022*
- iii. Fiscal Review Memo, October 2022*
- iv. Discussion, Response to Corrective Action*
- v. Discussion, Annual Report & Performance Framework 2021/2022 Academic Year*

Mr. Willenborg gave the Sponsor Report.

The At-a-Glance Report and Sponsor Connection were reviewed with the Board.

Mr. Willenborg discussed the grant program opportunity coming up and advised the Board to review future Sponsor Connections for details.

Ms. Copen noted that enrollment opened for next academic year (2023-2024) on November 1st. By law, a minimum of half-day of kindergarten is required. In the local community, families must pay for full-day kindergarten, but it is free from ACCEL. The School already has four (4) students enrolled for next year.

Outreach was discussed. The School purchased radio advertisement spots on the Fish. The advertisement invited families to the Cookies with Santa event. Ms. Copen emphasized that word of mouth is the best way to grow enrollment. That the School is adjacent to a daycare is also a source of enrollment.

c. Treasurer Report (Massa Financial Solutions, LLC)

- i. Discussion, October 2022 Financial Statements*
- ii. Discussion, November 2022 Financial Statements*

Mr. Genet gave the Treasurer Report. The reports are cumulative, so the November 2022 Statements were reviewed. The School has a cash balance of about \$58,000. The state revenue was approximately \$16,994, which was based on 26.80 FTEs and is an increase from the previous month.

The School is currently operating at a loss, which is typical for a first-year school. Federal allocations should be coming in January.

Member Margevicius asked about line items in the statements, specifically the "Other Assets" line. Mr. Genet will review and get back to the Board.

The Board also received \$4,500 in federal allocations for both months as a consolidated grant. Mr. Genet will look into this and get back to the Board on what he finds.

d. Legal Update (Callender Law Group)

- i. *November/December 2022 Legal Update*
- ii. *Discussion, Board Offices*

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

e. Approval of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update

The Approval of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Margevicius to approve the Reports and Updates without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

Discussion, Board Officers

Acknowledgement, Member Munk Steps Down as Secretary and Member Haavisto Appointed to Secretary

Member Munk explained she wanted to step down from the office of Secretary. Member Haavisto indicated her willingness to serve as Secretary, effective immediately. Upon Motion duly made by Member Margevicius to recognize Member Munk’s step down from the office of Secretary and Member Haavisto’s appointment to Secretary, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

5. Committee Reports

Discussion, Committee Formation

i. Audit & Finance Committee

ii. Executive Committee

iii. Other Committees

Chairman Petrea would like the Board to expand into working committees and requests the topic be noted on the January agenda.

6. Old Business

None.

7. New Business

a. *Discussion, Adoption/Approval of Minutes from the October 28, 2022 Board Meeting*

The Minutes from the October 28, 2022 Board Meeting were brought forward for consideration by the Board. Upon Motion duly made by Member Haavisto to adopt the Minutes from the October 28, 2022 Board Meeting without amendment, seconded by Member Margevicius, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

b. *Resolution, Adoption/Approval of Annual Report & Performance Framework*

The Annual Report & Performance Framework was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Margevicius to adopt the Annual Report & Performance Framework without amendment, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

c. Resolution, Adoption/Approval of Tobacco Free Campus Policy

The Tobacco Free Campus Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Member Haavisto asked if the policy would apply to students only, or to teachers and staff. Member Margevicius noted that the policy appears to apply to students. The Board asked for legal input regarding the wording of the statute and what would be required of the Board to be complaint, and whether the policy could be expanded to include teachers and staff. Upon Motion duly made by Member Margevicius to table the Tobacco Free Campus Policy without amendment, seconded by Member Haavisto, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

The topic “Discussion, Consideration of Tobacco Free Campus Policy” will appear on the January 25, 2023 Board meeting agenda under “Old Business.”

8. Open Discussion/Public Comment

None

9. Date/Time/Location of the Next Regular Board Meeting:

Wednesday, January 25, 2023 at 6:30 p.m. at Westlake Academy, 26830 Detroit Road, Westlake, 44145.

10. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Margevicius to adjourn the December 14, 2022 Board Meeting of Strongsville Academy, seconded by Member Munk, the Motion to adjourn was approved by unanimous affirmative vote of members present. The meeting was adjourned at 7:21 p.m.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	X		
Greg Margevicius	X		
Darvio Morrow			Not Present
Danielle Munk	X		
Ed Oliveros			Not Present
Jonathan Petrea, Chairman	X		

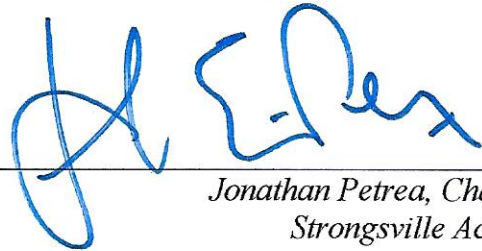
APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the December 14, 2022 Regular Board Meeting of Strongsville Academy, with/without amendment(s)

Made by MEMBER MUNK, Seconded by MEMBER MORROW

Board Member Name/Initials	AYE	NAY	Other (Abstain, not present, etc.)
Elizabeth Haavisto	<u>eh</u>		
Greg Margevicius	<u>gm</u>		
Darvio Morrow	<u>DM</u>		
Danielle Munk	<u>DM</u>		
Ed Oliveros	<u>EO</u>		
Jonathan Petrea, Chairman	<u>J.P.</u>		

Executed and adopted by a vote of the Board on this 1st day of MARCH, 2023.



*Jonathan Petrea, Chairman
Strongsville Academy*