

Strongsville Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Strongsville Academy (the “School”) held a Regular Board Meeting (the “meeting”) on August 28, 2024 at Westlake Academy, 26830 Detroit Road, Westlake 44145.

Board Members Present

Danielle Munk
Darvio Morrow
Ed Oliveros, Board Treasurer
Greg Margevicius, Vice Chairman
Jonathan Petrea, Board Chairman

Board Member Not Present

Elizabeth Haavisto, Board Secretary

Guests in Attendance:

Wendy Copen, RVP, ACCEL Schools
Andrea Dobbins, Sponsor Representative, Charter School Specialists
Lesley Gillen, Fiscal Representative, Massa Financial Solutions, via Zoom
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Chairman Petrea called the meeting to order at 6:30 p.m.

2. Roll Call of Members Present

The Chairman requested a roll call of members present. The Chairman noted that a quorum was present.

3. Pledge of Allegiance

The Board members and guests participated in the Pledge of Allegiance.

4. Annual Meeting/Board Officer Appointments

- a. Appointment of Danielle Munk to two-year term, ending Annual Meeting 2026
- b. Appointment of Darvio Morrow to two-year term, ending Annual Meeting 2026
- c. Appointment of Elizabeth Haavisto to one-year term, ending Annual Meeting 2025

Board Member appointments were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Morrow to appoint Danielle Munk to a two-year term, ending Annual Meeting 2026, Darvio Morrow to a two-year term, ending Annual Meeting, 2026, and Elizabeth Haavisto to a one-year term ending Annual Meeting 2025, seconded by Member Oliveros, the Motion passed by unanimous affirmative vote of members present.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Ed Oliveros	X		
Darvio Morrow	X		
Danielle Munk	X		
Greg Margevicius	X		
Jonathan Petrea, Chairman	X		

Board Officer Appointments for the 2024/2025 Academic Year were brought forward for consideration by the Board. Mrs. Trakas noted for the Board the slate of officers:

Chair: Petrea
Vice Chair: Margevicius
Treasurer: Oliveros
Secretary: Haavisto

Chairman Petrea noted his desire to keep his term as Chair to two years, and would like another Board member to have the opportunity to serve as Chair.

Member Morrow nominated Member Margevicius to serve as Chair for the 2024/2025 Academic Year, seconded by Member Oliveros;

Member Margevicius nominated Member Petrea to serve as Vice Chair for the 2024/2025 Academic Year, seconded by Member Munk

Member Munk nominated Member Haavisto to serve as Secretary for the 2024/2025 Academic Year, seconded by Member Petrea

Member Munk nominated Member Oliveros to serve as Treasurer for the 2024/2025 Academic Year, seconded by Member Morrow

Upon the Motion duly made by Member Morrow to accept the nominations for Board Officers for the 2024/2025 Academic Year without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Ed Oliveros	X		
Darvio Morrow	X		
Danielle Munk	X		
Greg Margevicius	X		
Jonathan Petrea, Chairman	X		

The new slate of Officers is effective at the end of meeting. Chair Petrea continues the meeting as Chair.

5. Reports & Updates

a. Head of School Report/Management Company Report (ACCEL Schools)

i. School Report, August 2024

ii. Residency Verification Update

Mrs. Copen provided the Head of School Report and Management Company Report. Enrollment is about 67 students. A new teacher was hired. Another wall is going up in September to create another classroom. There will be a fourth room.

Mrs. Copen noted Kindergarten Signing Night, which the parents and students really enjoyed. Professional Development sessions were held at Parma Academy. This year's theme is 'Find Joy in the Adventure'. The School won an award for Outstanding Attendance. Staff morale is good. They are working to get a full Early Kindergarten class. These kids tend to stay for Kindergarten.

Residency Verification Update

There were no issues with residency verification to report.

The budget goal for this year is 65 students, and they want to get to 75 students this year. Member Munk asked to what the growth of the School is attributed? Mrs. Copen noted word-of-mouth has been the source of growth this year. Students of the Month will be presented next month; school just started, and the teachers wanted to get to know their students better for Students of the Month.

Conversation continued regarding truancy and guidelines for assisting parents with resources. Mrs. Copen noted that truancy is not a big problem with the School. Mrs. Copen has meetings with parents to emphasize the importance of attendance and timeliness. Board Member Morrow asked if there are efforts to promote the School to parents who work in the area. Mrs. Copen noted that having the School in the area of the child care center has worked out great, and parents of the students have promoted the School as well.

b. Sponsor Report (Charter School Specialists)

i. – ii. Discussion, Fiscal Review Memos, June 2024 and July 2024

iii. – iv. Discussion, At-A-Glance Reports, July 2024 and August 2024

v. – vi. Discussion, Sponsor Connections, July 2024 and August 2024

vii. Discussion, End of Year Compilation Report, 2023/2024 Academic Year

Ms. Dobbins provided the Sponsor Report. There was a review of the Sponsor Connection, and the Professional Development catalog. Schools have participated in the Science of Reading sessions. The End-of-Year Compilation Report is included in the materials for the convenience of the Board members.

c. Treasurer Report (Massa Financial Solutions)

i. Discussion, June 2024 and July 2024 Financial Statements

Ms. Gillen provided the Treasurer Report. The Financial Statements for June and July were provided in the Board materials. The focus was on the July financials. The School has a cash balance of approximately \$39,000, and net income of under \$3,000. Most of the accounts payable

balance is due to ACCEL. The School is pacing ahead of budget. The School was paid on about 36FTEs, and the School will be paid on 36 FTEs until the October payment.

Member Margevicius noted that the big variance is in salaries, and asked about this. Mrs. Copen noted that all teachers are paid out over the year. The Actual vs. Budgeted variance will be watched as the Budget and Five-Year Forecast are generated. Management and Sponsor fees are a percentage of revenue.

Member Margevicius asked if the School qualifies for some federal dollars. This was affirmed, and some qualifications are triggered at enrollment of 50 students.

d. Legal Update (Callender Law Group)

July 2024 and August 2024 Legal Updates

Discussion, Auditor of State Fraud Reporting Training

The Auditor of State Fraud Reporting Training requirement was discussed.

Review of Resolutions on the Agenda

Mrs. Trakas provided the Legal Update. There was a review of the resolutions on the agenda.

e. Acceptance of Reports & Updates

The Acceptance of Reports and Updates was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Margevicius to accept the Reports and Updates as presented, seconded by Member Morrow, the Motion passed by unanimous affirmative vote of members present.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Ed Oliveros	X		
Darvio Morrow	X		
Danielle Munk	X		
Greg Margevicius	X		
Jonathan Petrea, Chairman	X		

6. Committee Reports, if submitted

i. Finance Committee

ii. Academic Excellence Committee

None.

7. Old Business

a. School Visitor Policy, 2024/2025 Academic Year (Un-Table)

The School Visitor Policy was tabled at the June 26, 2024 Board meeting. Upon Motion duly made by Member Morrow to Un-Table the School Visitor Policy for the 2024/2025 Academic Year without amendment, seconded

by Member Margevicius, the Motion passed by unanimous affirmative vote of members present.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Ed Oliveros	X		
Darvio Morrow	X		
Danielle Munk	X		
Greg Margevicius	X		
Jonathan Petrea, Chairman	X		

Discussion commenced on visitors to the School. Mrs. Copen provided an overview to the Board regarding protocol for visitors to the School. The Board asked if there were walk-ins to the School. Mrs. Copen noted that no one is allowed in the building without an appointment, if that person is not a teacher, student, or employee. Mrs. Copen also noted that an ID scanner was not something the School could afford, and did not see that this was necessary, given the procedures in place for school visitors.

b. Discussion, Resolution, Adoption/Approval of School Visitor Policy, 2024/2025 Academic Year

The School Visitor Policy for the 2024/2025 Academic Year was brought forward for consideration by the Board. A discussion was had during Old Business. Upon Motion duly made by Member Morrow to adopt the School Visitor Policy for the 2024/2025 Academic Year without amendment, seconded by Member Munk, the Motion passed by unanimous affirmative vote of members present.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea			Not present for vote
Greg Margevicius, Chairman	X		

8. New Business

a. Discussion, Adoption/Approval of Minutes from the June 26, 2024 Board Meeting

b. Resolution, Adoption/Approval of CLG Agreement, update

c. Resolution, Adoption/Approval of Conflict of Interest and Code of Ethics Policy, 2024/2025 Academic Year

d. Resolution, Affirmation of Homeless Children and Youth Policy Annual Review, 2024/2025 Academic Year

e. Resolution, Adoption/Approval of Fraud Reporting Policy, update

f. Resolution, Adoption/Approval of Asbestos & Toxic Hazards Policy

The New Business Items 8.a. through 8.f. were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Munk to adopt New Business Items 8.a. through 8.f. without amendment, seconded by Member Morrow, the Motion passed by unanimous affirmative vote of members present.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea			Not present for vote
Greg Margevicius, Chairman	X		

9. Open Discussion/Public Comment

None.

10. Date, Time, and Location of Next Meeting: September 25, 2024 at 6:30 p.m. at

Strongsville Academy, 16000 Foltz Industrial Parkway, Strongsville 44136.

11. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Morrow to adjourn the August 28, 2024, Board Meeting of Strongsville Academy, seconded by Member Margevicius, the Motion to adjourn was approved by unanimous affirmative vote of members present. The meeting was adjourned at 7:14 p.m.

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto			Not Present
Darvio Morrow	X		
Danielle Munk	X		
Ed Oliveros	X		
Jonathan Petrea			Not present for vote
Greg Margevicius, Chairman	X		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the August 28, 2024 Regular Board meeting of
Strongsville Academy, with/without amendment(s)

Made by PETREA, Seconded by OLIVEROS

Board Member	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Elizabeth Haavisto	/		
Darvio Morrow	/		
Danielle Munk	/		
Ed Oliveros	/		
Jonathan Petrea	/		
Greg Margevicius, Chairman	/		

Executed and adopted by a vote of the Board on this 25th day of September, 2024.



Greg Margevicius, Chairman
Strongsville Academy